



STATUTE OF AEM

Amended version April, 01 2005

(Used male equivalents are valid for both male and female persons.)

§ 1

Name, seat and business year

The full designation of the association is “Association of European Music High Schools“ (short AEM).

Its headquarters is the residence of the chief executive.

The business year of the association ends with the annual general meeting.

§ 2

Purpose

The AEM is strongly guided by the idea of mutual support among all member schools and cooperates in all concerns on the promotion of extraordinarily musically- gifted students at music high schools.

It cultivates the professional exchange of views between its members and arranges mutual exchange visits of teachers, councilors and students.

It promotes chamber music training, cooperative group work and concerts by students from the member schools, which allows the young artists to consult and compare work collectively.

The association organizes specialized conferences on carefully-chosen topics regarding the promotion of talented students, to which the association can invite other institutions and their representatives.

It takes part in the education policy discussion on the promotion of talented students and the development of better quality at high schools, as well as in the process of finding consensus regarding the appropriate-to-age demands, especially in instrumental training.

§ 3

Public relations

The member schools of the association inform the public about AEM-projects and plans of the member schools and other institutions on the promotion of musical talents.

AEM schools with personalized web-sites instal a link to the AEM internet-site on their homepage.

The AEM-schools use their web-sites also as a presentation of the AEM. This contains in addition to the statute of the AEM, the addresses of all the member schools and their links to the Internet.

§ 4

Membership

(1) Schools that promote extraordinarily musically-gifted students on a well-rounded, extremely high artistic level, and that aim to lead their students to the successful completion of both the university entrance examinations and musical ones, may qualify for membership. Member schools are represented by delegates appointed by the employees of their school. The membership in the AEM requires a written application from the interested school. It must contain:

- the founding year of the school
- model of the school and possible secondary school qualifications of its students
- body responsible for school
- subjects of general and musically-specific education
- organization of general and musically-specific education
- number of students and staff
- catchment area of school
- school achievements
- existing cooperation and partnership with other institutions
- goals which are closely connected with the applied membership.

(2) Persons who are not employed at music high schools may also gain membership for a period of two years. These persons have the right to propose motions to the board of the general meeting and to support the work of the AEM through research and counselling. They have no vote in the annual meeting.

The membership in the AEM requires a written motion by the interested person, by a member school or by the board itself to be delivered to the annual meeting of the AEM. This motion should inform of the fields of work of the person and demonstrate that person's intention to work in cooperation with the AEM.

This membership is valid for an unlimited period of time but every two years the board must move to extend the membership.

(3) In a well-founded written motion by a member school, a member of the AEM or the AEM- board can grant an honorary membership. Honorary members have no vote at the annual meeting.

(4) The admission of a school or a person and the granting of an honorary membership to the AEM requires the resolution of the general meeting, which must be passed by a two-thirds majority, valid only in the case that at least two-thirds of the member schools are represented. Each school receives a copy of the statute.

§ 5

Rights of the member schools

Each member school is entitled to:

- one vote in the general meeting
- motions to the board and the general meeting of the AEM
- receive the annual report of the board on the activities of the association.

§ 6

Termination of the membership

Each membership expires with the resignation, exclusion or closure of the member school. The resignation has to be declared to the board of the AEM in writing. The exclusion of a member school must be passed by a two-thirds majority of all eligible representatives of a

school at the general meeting of the association, only valid if at least two-thirds of all member schools are represented.

§ 7

Task force of the association

The general meeting and the board are the decision-making bodies of the AEM.

§ 8

General meeting

(1) The general meeting is the highest decision-making body of the association. This body may pass resolutions only if delegates from more than half of the member schools are represented.

(2) The full general meeting is called out by the board once a year. Invitations to the annual meeting are to be made in writing and must be received at least half a year before and must include a provisional agenda. Emergency motions can be put on the day's agenda additionally.

The conference venue is determined by the general meeting one year in advance.

A resolution requires the willingness of the respective school to host the next general meeting.

(3) The full general meeting takes place in the way that the inviting school organizes a musical exchange for the participating students.

(4) The meeting is held in German. The hosting school provides simultaneous translation.

(5) Each school is represented by a delegate of its institution and has one vote at the general meeting. Resolutions of the general meeting are passed by a simple majority, i.e. with at least 51% of all represented member schools. Changes in the statute need represented member schools of at least two-thirds of all member schools at the general meeting and a two-thirds majority in the vote.

(6) Tasks of the association are:

- the election of the board
- the acceptance of the annual report
- the discussion and passing of resolutions regarding proposals and motions made by the members
- the alteration of the statute if need be

(7) Special general meetings can be called by the board of the association or by the request of at least half of all member schools. The special general meeting constitutes a quorum requiring by the attendance of at least the half of all member schools and at least 51% of all votes, except for certain resolutions that require a two-thirds majority according to the regulations of the AEM statute.

(8) Minutes, including an attendance list, must be taken at every general meeting and must be signed by both a member of the board and the minute-taker. The resolutions, being part of the minutes, are considered to be certified by these signatures.

(9) Working papers, presentations of resolutions and resolutions are written in English.

§ 9

The board

(1) The board is responsible for all tasks of the AEM and consists of the chairman, deputy and assistant.

The chairman appoints a secretary as an assistant to support his/her work, who can cancel but has no vote at the general meeting. Every year the board is supplemented by a representative

of that school that organizes the next annual meeting. The chairman and the deputy may not be staff members from the same school. They are entitled to represent individually the association both internally and externally.

(2) The chairman and the deputy are elected separately, in succession and in secrecy and win with a simple majority (acc. to & 8 (5), second sentence)

(3) One term lasts 4 years. In the case of resignation of a member the board is allowed to fill the position at the general meeting until the next elections.

(4) All members of board work voluntarily. Those member schools, whose representatives belong to the board of the association, pay for all arising costs relating to correspondence and telephone communication.

(5) Tasks of the board:

- representation of the association, legally by the chairman and his or her deputy
- development of a work program
- organization of general meetings and specialist meetings
- completing all resolutions made at the general meeting
- annual report to the general meeting

(6) The board consolidates its work collectively once per business year in preparation for the general meeting. The collective documentation of the work must be agreed upon by at least two board members. Resolutions are passed with a simple majority, and in the case of a tie the chairman is given the final decision. Resolutions made by the board are to be taken down in the minutes and made available to all member schools.

§ 10

Financing

The member schools pay no member fees. Schools that host the general meeting or other events are required to create an expense budget and financing proposal, that will be submitted to all member schools and other interested institutions along with the invitation to the meeting. The host school specifies within the proposal the maximum number of participants as well as the percentage of overall cost that each participating institution must bear.

§ 11

Cancelation

The general meeting may pass a resolution to dissolve the association. This requires the presence of representatives from at least two-thirds of all member schools. The dissolving requires a resolution with a two-thirds majority.

§ 12

Enactment

This statute has been accepted in a resolution reached at the general meeting of the AEM on April, 01 2005.